

MINUTES

STORMWATER AUTHORITY

LOWER ALLEN TOWNSHIP

REGULAR MEETING

MARCH 6, 2025

The following were in ATTENDANCE:

BOARD MEMBERS

Timothy Johnson, Chair
Alison J Shuler, Vice Chair
Lloyd Bucher, Secretary
Richard Schin, Treasurer
Robert Edwards, Assistant Treasurer

TOWNSHIP PERSONNEL

Barbara Arnold, Environmental Programs Manager
Steven P. Miner, LATSA Solicitor
Charles Brown, Commissioner
Renee' Greenawalt, Recording Secretary

CALL TO ORDER

Chair Johnson called the March 6, 2025, Regular Meeting of the Lower Allen Township Stormwater Authority to order at 8:12 pm. He announced the meeting had been duly advertised for publication.

APPROVAL OF MEETING MINUTES

Ms. **SHULER** moved to approve the minutes of the February 6, 2025, Regular Meeting with corrections, Mr. **BUCHER** seconded the motion, which passed 4-0 with 1 abstention by Mr. Edwards, who was absent with excuse from that meeting.

AUDIENCE PARTICIPATION

There was none.

SOLICITOR REPORT

Mr. Miner reported that there had been no recent activity regarding the West Chester case. He also reported that there had been no lien activity, however payment for a lien from 2020 had been received.

TREASURERS REPORT

Mr. Schin reported the total cash balance, as of February 26, 2025, was \$3,503,618, an increase of \$223,208 since the prior meeting.

Below is a summary report of Stormwater billing accounts deemed "Uncollectable" with total balances through 2/26/2025. These balances include past due principal amounts plus penalties through the last billing period (2025-Q1).

Delinquent accounts

Property Owner	Accts	Balance
Commonwealth of PA	8	\$13,853
PennDOT	4	\$1,451,543
PA Turnpike	3	\$177,120
PA Industrial School (SCI/Prison)	1	\$519,785
Norfolk Southern	1	\$21
TOTALS	17	\$2,162,322

Mr. **SCHIN** motioned to approve the Treasurer's Report, Ms. **SHULER** seconded the motion. The motion passed 5-0.

PORTNOFF UPDATE

Ms. Arnold presented an update reporting \$10,455.43 on the delinquent collections since the start of the contract. The delinquency rate for the Stormwater fund is approximately 9% and that collections are occurring at a rate slightly higher than the prior year.

ENVIRONMENTAL PROGRAMS REPORT:

Credit and Appeals Monthly Report

Ms. Arnold presented the report on Credits and Appeals noting that there are four credit applications and no new appeals. All four credit applications resulted from outreach to property owners regarding existing credits established on the property where there were ownership changes. Another result of that outreach was the removal of credits from three properties starting 2025-Q2.

Ms. Arnold requested a motion for approval of the four credit applications. Mr. **EDWARDS** offered the motion, seconded by Mr. **SCHIN**. The motion passed 5-0.

Project Request for Authorization to Advertise

Ms. Arnold introduced the item for discussion and possible action, to approve authorization to advertise the High Associates Basin Retrofit Project for a bid. A Cumberland County Clean Water Grant has been secured for \$153,000 to be applied towards the project.

Ms. **SHULER** made a motion to approve authorization to advertise, seconded by Mr. **EDWARDS**. The motion passed 5-0.

WEF Cohort Attendance

Ms. Arnold introduced the item for discussion and possible action to approve an expenditure over the budget for her to participate in the Water Leadership Institute by the Water Environment Federation. Some of the costs were not disclosed at the time of application; additionally, she was selected as a scholarship recipient for the program. She reviewed the budgeted line items that could be applied to the cost. The request is to fund the remaining \$3,000 over the budget. The costs associated with participation were discussed. Mr. Schin asked if any of the cost could be paid by the Township. Commissioner Brown expressed support, but it needs to be considered by the full Board of Commissioners. Mr. Miner noted the tight timeframe for event registration and added that being chosen for the selective program was an honor for Ms. Arnold. Mr. Schin expressed congratulations to Ms. Arnold. Ms. Shuler expressed support for financial support by the Stormwater Authority.

With no further discussion, Ms. **SHULER** offered a motion to approve Ms. Arnold's participation and financial support from the Stormwater Authority, Mr. **SCHIN** seconded the motion, which passed 5-0.

DEP NPDES General Permit for MS4s

Ms. Arnold provided an update. She reported that staff had met to discuss the draft general permit and that the document is open for public comment until March 19, 2025. She also said that staff would be submitting comments and attending a listening session to hear feedback from other municipalities. Staff comments would be distributed to the Stormwater Authority.

SRBC Grant Award

Ms. Arnold reported that Lower Allen Township was the recipient of a grant from the Susquehanna River Basin Commission in the amount of \$4,825. The grant is for kayak safety courses for stormwater staff and residents. An informational session will be held to discuss water safety, regional flooding, water management on properties along the creek and watersheds of the Township. The informational session will be held in conjunction with the Gardeners Gathering on March 29, 2025. The grant will cover the rental of kayaks, paddles, and flotation devices for all participants as well as instructor training time.

Other Business

Ms. Arnold provided information on The Authorities' workshop being held locally at the Hershey Hotel on May 7, 2025.

ADJOURNMENT

With no other business pertinent to the Authority, the Regular Meeting of the Stormwater Authority adjourned at 8:46 PM.